

## Chapter 2

### APPOINTED OFFICIALS

#### Article 1. VILLAGE TREASURER

##### **Sec. 1. APPOINTMENT**

There shall be appointed annually by the President and the Board of Trustees of the Village of Gridley on the first Monday in May, or as soon thereafter as possible, a Village Treasurer, who shall hold his office for one year or until his successor is appointed and qualifies.

##### **Sec. 2. BOND**

Before entering upon the duties of his office, the Village Treasurer shall execute a bond in an amount as determined by the Village Board, but in no case less than that required by statute. His bond shall be conditioned upon the faithful performance of his duties and to indemnify the Village for any loss by reason of any neglect of duty or other wrongful act of the Treasurer.

##### **Sec. 3. DUTIES**

The Treasurer shall receive all moneys belonging to the corporation and shall keep a separate account of each fund or appropriation, and the debts and credits belonging thereto. He shall render, at the end of each and every month and oftener, if required, a statement, under oath, to the Clerk, showing the state of the treasury at the date of such account and the balance of the money in the treasury. Said statements shall set forth all money received by him, and from whom and upon what account they shall have been received also all moneys paid out by him and upon what account they shall have been paid, and he shall file with the said statement in the Clerk's office, all vouchers for such payments.

##### **Sec. 4. DEPOSIT OF FUNDS**

The village Treasurer shall deposit Village funds in such depositories as may be selected from time to time and provided by law; and he shall keep the deposit of the Village money separate and distinct from his own money and shall not make private or personal use of any Village money.

##### **Sec. 5. REGISTER AND CANCEL WARRANTS**

The Village Treasurer shall keep an accurate register of all warrants redeemed and paid by him, showing the number, date, and amount of each, the fund from which paid, and the name of the person to whom and where paid; and he shall cancel all warrants as soon as they are redeemed by him.

##### **Sec. 6. REPORT OF DEFALCATION**

The Village Treasurer shall report to the Clerk, any officer authorized to receive money, who may fail to make a return on moneys received by him at the time required by law, or by the ordinances of the Village.

**Sec. 7. BOOKS OF ACCOUNT**

The Village Treasurer shall cause to be kept books of account, in such manner as to show with entire accuracy all moneys received by him, from whom received and from what account; and of all moneys paid out by him, and to whom and on what account they shall have been paid, and in such manner that said books may be readily understood and investigated; which books and all papers and fills of said office, shall be at all times open to the examination of the Clerk or any of the trustees.

**Sec. 8. SPECIAL ASSESSMENT FUNDS KEPT SEPARATE**

All moneys received on any special assessment shall be held by the Treasurer as a special fund, to be applied to the payment of the improvement for which the assessment was made and said money shall be used for no other purpose whatever, unless to reimburse the Village for money expended for such improvement out of its general fund.

**Sec. 9. ANNUAL REPORT**

The Village Treasurer shall, annually, between the first and tenth day of April in each year, make out and file with the Clerk, a full and detailed report of all receipts and expenditures of the corporation, as shown by his books, and all his transactions as such Treasurer during the preceding fiscal year, and he shall, in such fiscal year, show the state of the Village finances at the close of the fiscal year, which report, the Clerk shall cause to be published without delay.

**Article 2. VILLAGE FINANCES**

**Sec. 1. FISCAL YEAR**

The fiscal year of the Village of Gridley shall commence on the first day of May in each and every year.

**Sec. 2. ANNUAL TAX LEVY**

The Village Board shall annually, on or before the third Tuesday of September in each year, estimate the total amount and appropriation for all corporate purposes legally made and to be collected from the tax levy of this fiscal year, and by ordinance, specifying in detail the purposes for which such appropriations are made and the sum or amount appropriated for each purpose, respectively, levy them out as estimated upon all the property, subject to the taxation in the Village as the same is assessed, and equalized for state and county purposes for the current year. A certified copy of such ordinance shall be filed with the County Clerk, whose duty it shall be to ascertain the rate percentum upon the total value of the property subject to taxation in the Village as the same was assessed and equalized for state and county purposes, and produce a net amount not less than the amount directed to be levied; and it shall be the duty of the County Clerk to estimate such a tax in a separate column upon the book or books of the collector or collectors of the state and county tax within such Village; provided the aggregate amount of tax levied for the payment of bonded indebtedness or the interest thereon, shall not exceed the rate fixed by law upon the aggregate valuation of all the property within the

Village subject to taxation as the same was equalized for state and county taxes of the preceding year.

### **Article 3. STREET COMMISSIONER**

#### **Sec. 1. APPOINTMENT**

There shall be appointed annually by the President and the Board of Trustees of the Village of Gridley, on the first Monday in May or as soon thereafter as is possible, one Street Commissioner, who shall hold his office for the term of one year, or until his successor is appointed and qualifies.

#### **Sec. 2. ELIGIBILITY**

No person shall be eligible to hold the office of Street Commissioner, who is in default to the corporation, or who has not been qualified as an elector of the Village, for at least one year prior to his appointment.

#### **Sec. 3. DUTIES**

- a. The Street Commissioner shall have charge of the improvement, repair, and cleaning of all streets, and the street crossings in the Village except where other parties have contracted with the Village to do the same, but no improvements or repairs, except where actually necessary, shall be made by him without the order of the trustees.
- b. The Commissioner shall at all times, under the direction of the trustees, cause the streets, where needed, to be cleaned and the gutters opened, and so far as practicable keep them in that condition.
- c. The Commissioner may, by the authority of the trustees, purchase needed tools, implements, or materials for the use of the Village in his department. He shall cause all tools and implements belonging to his department to be legibly marked or branded with the letters "V of G", and shall cause them to be properly housed, yarded or kept, and protected from the weather when not in use.
- d. He shall keep a correct list of all tools, implements, materials, and other property in his charge, belonging to the Village, and he shall also keep a plain, detailed, and accurate account of all the expenditures made under his supervision, specifying to whom and for what purpose expenditures were made.
- e. The Street Commissioner shall, as far as practicable, see that the crossings on the streets are kept clean, and free from mud and rubbish.

#### **Sec. 4. REPORT TO THE BOARD**

The Street Commissioner shall the last day of each month, make a written report to the trustees showing the name of each person employed by him, the time worked, and the kind of labor performed, and the amount due this person for such labor and the locality where such labor was performed.

## Article 4. VILLAGE LAW ENFORCEMENT

### Sec. 1. APPOINTMENT

The Village Board will contract Law Enforcement Services for the Protection of its citizens and enforcement of its Ordinances.

### Sec. 3. DUTIES

The Contracted Law Enforcement Agency shall have full management and control of the police matters in the Village. They shall be charged with the preservation of the peace, order, safety, and cleanliness of the Village and to this end he shall execute and enforce all ordinances and police regulations of the Village and all orders of the trustees and President.

They shall take notices of all nuisances and take proper steps to abate the same. In addition, they shall cause to be removed all impediments and obstructions in the streets, alleys, avenues and public places of the Village.

### Sec. 5. ARREST POWER

The Law Enforcement Agency shall have the power to arrest all persons in the Village found to be violating any law or ordinance or aiding or abetting in the same.

### Sec. 6. CITATIONS FOR ORDINANCE VIOLATIONS (*Ord. 604 06/18*)

Police officers may issue deferred prosecution citations for violations of the Sections of the Ordinances of the Village of Gridley hereinafter specified. The deferred prosecution citation will inform the alleged violator of the opportunity to settle the violation by paying the amount specified herein. This type of payment may be made at the Gridley Village Hall from the second regular weekday (Monday through Friday 9:00 am. until noon) through the tenth regular weekday after the issuance of each such citation. Each alleged violator must appear in person at the Gridley Village Hall to resolve charges in this manner. The failure to resolve such charges as specified herein will subject the alleged violator to ordinance prosecution in the McLean County Circuit Courts by one or more representatives of the Villages.

To resolve charges in this manner, each alleged violator must sign a statement that he or she committed or is otherwise responsible for the alleged violation and releasing the Village of Gridley and its employees and agents from any further litigation associated with the violation or the events surrounding the issuance of the charge or charges against the person. The information associated with the case and the signed statement may be used in administrative or judicial litigation against other parties. *The decision to issue a deferred prosecution citation shall rest solely with the Village of Gridley, and this section shall not be considered to grant the right to anyone to receive or demand deferred prosecution.*

<u>OFFENSE</u>	<u>CH.</u>	<u>ART.</u>	<u>SEC.</u>	<u>1<sup>ST</sup>OFFENSE</u>	<u>2<sup>ND</sup></u>	<u>3<sup>RD</sup></u>
Parking	6	3	1-11	\$50		
Junk and Junk Dealers	7	2	1-3	\$50	\$100	
Fireworks Discharge	10	-	2	\$50	\$100	
Garbage Collection	11	-	1-5	\$25		
Dogs and Other Animals						
Noises/Barking	12	-	3	\$50	\$75	\$100
Running at Large	12	-	4	\$75	\$100	\$150
At Large & Bites				\$125	\$175	\$250
Air Gun Discharge	20	-	46	\$50		
Illegal Poss. Tobacco	20		62	\$50	\$100	
Illegal Consumption, Sale, Possession of Alcohol	9		9	\$250	\$350	
Curfew	20		61	\$25	\$50	
Abandoned Motor Vehicle	17		1 et. seq.	\$50	\$100	
Tall Grass/Weeds	19		1 et. seq.	\$50	\$100	
Disorderly Conduct	20		5	\$50	\$100	
Public Intoxication	20		15	\$50	\$100	